

JALLC/CG/24/179

Lisbon, 21 June 2024

TO: See distribution

SUBJECT: **Calling Letter – Request for JALLC Advisory and Training Team Lessons Learned Engagement in 2025**

References:

A. Bi-SC Directive 080–006 Lessons Learned, 23 February 2018; SH/PLANS/J7/PLL/OR/18-318588 5000/TSC-FET-0 100/TT-171029/Ser:NU0122; NATO UNCLASSIFIED

**CONTEXT AND PURPOSE**

Directive 080-006 of the two Strategic Commands (Bi-SC) on Lessons Learned (LL) (Reference A) states that the Joint Analysis and Lessons Learned Centre (JALLC) is continuously assists the development of LL Capabilities within the Alliance and its Partner through the provision of advice, training, and outreach activities.

The JALLC Advisory and Training Team (JATT) was established to provide tailored LL advice and training to the NATO Command Structure (NCS), NATO Force Structure (NFS), as well as to other Alliance and Partner entities, in order to support the implementation of the NATO LL Capability. These activities are primarily carried out via scheduled engagements held at the location/facilities of the requesting entity, and usually include training LL staff through a combination of theory (lectures) and practical exercises tailored to the requesting entity's needs. In the specific case of NCS HQs, these engagements may also include an assessment of the implementation of the NATO LL Capability, followed by advice on how improvements can be made. Further, the JALLC conducts Key Leader Engagements with the Command Group of the requesting entity which are intended to inform them of their leadership responsibilities and the importance of leadership engagement with regard to the successful implementation of the NATO LL Capability in their entity.

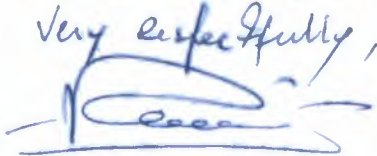
The JATT Outreach & Training Plan forms part of the JALLC's annual Programme of Work and is based on priorities set by NATO's LL Steering Group and approved by Supreme Allied Commander Transformation. The 2025 iteration of the plan will be focused on NATO's Ukraine related activities and as such priority will be given to engagements with relevant entities such as the SAG-U, the JATEC, the NSATU and the NFS. Any remaining JATT capacity, will then be assigned to other JATT engagements. Due to the JALLC's limited resources, priority will be given to those entities that will benefit most from a JATT Engagement and LL training in 2025.

**HOW TO REQUEST A JATT LL ENGAGEMENT IN 2025**

If your HQ is interested in requesting a JATT Engagement in 2025, please complete and return the JATT LL Engagement Request Form at Enclosure 1 to the JALLC Point of Contact (POC) **before 04 October 2024**. The JALLC POC email addresses are; [JATTPOC@jallc.nato.int](mailto:JATTPOC@jallc.nato.int), and [cos.office@jallc.nato.int](mailto:cos.office@jallc.nato.int).

Further, the JALLC delivers a number of NATO LL training courses that may be of interest to your HQ. More information regarding the courses available in 2025 is provided at Enclosure 2.

We look forward to receiving your requests. Feel free to contact the JALLC POC if you have any questions regarding JATT Engagements or the JALLC's LL training courses.

*Very respectfully,*  


Fernando Artilheiro  
Commodore, PRT Navy  
Commander JALLC

**ENCLOSURES:**

1. JATT LL Engagement Request Form
2. NATO LL Courses Available in 2025

**DISTRIBUTION:**

**EXTERNAL:**

**NATO HQ:**  
NATO IS  
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**NATO Command Structure:**

SHAPE  
SHAPE PD  
HQ SACT  
HQ JFCBS  
HQ JFCNP  
HQ JFCNF  
HQ LANDCOM  
HQ MARCOM  
HQ AIRCOM  
HQ CAOC TJ  
HQ CAOC UE  
HQ DACCC  
HQ SJLSG  
NCISG  
HQ JWC  
HQ JFTC  
HQ JSEC

**NATO Force Structure:**

HQ MND-NE  
HQ MNC-NE  
HQ MND-SE  
HQ MNC-SE  
HQ MN BGD-SE  
HQ ARRC  
NRDC ITA  
NRDC ESP  
NRDC GRC  
NRDC TUR  
EUROCORPS  
HQ RRC-FR  
1st DEU/NLD Corps

**NATO Force Integration Units:**

NFIU BGR  
NFIU EST  
NFIU HUN  
NFIU LTU  
NFIU LVA  
NFIU ROU  
NFIU SVK  
NFIU POL

**NATO Entities:**

NCIA (including NCI-Academy)  
NSPA  
ACCI  
HQ STRIKFORNATO  
NSHQ  
NAEW&CF  
ITMARFOR  
SPMARFOR  
FRMARFOR  
UKMARFOR  
NMIOTC  
NATO School Oberammergau  
NATO Defence College

**Centres of Excellence:**

Analysis and Simulation Centre for Air Operations (CASPOA)  
Civil-Military Cooperation COE (CIMIC COE)  
Cold Weather Operations COE (CWO COE)  
Combined Joint Operations from the Sea (CJOS COE)  
Command and Control COE (C2 COE)  
Cooperative Cyber Defence COE (CCD COE)  
Counter-Improvised Explosive Devices COE (CIED COE)  
Counter Intelligence COE (CI COE)

Crisis Management and Disaster Response COE (CMDR COE)  
Defence against Terrorism COE (COE-DAT)  
Energy Security COE (ENSEC COE)  
Explosive Ordnance Disposal COE (EOD COE)  
Human Intelligence COE (HUMINT COE)  
Joint Air Power Competence Centre (JPACC)  
Joint Chemical, Biological, Radiological & Nuclear Defence COE (JCBRN COE)  
Maritime Geospatial, Meteorological and Oceanographic COE (MGEOMETOC COE)  
Maritime Security COE (MARSEC COE)  
Military Engineering COE (MILENG COE)  
Military Medicine COE (MILMED COE)  
Military Police COE (MP COE)  
Modelling and Simulation COE (M&S COE)  
Mountain Warfare COE (MW COE)  
Naval Mine Warfare COE (NMW COE)  
Operations in Confined Shallow Waters COE (CSW COE)  
Security Assistance Force COE (SAF COE)  
Stability Policing COE (SP COE)  
Strategic Communications COE (STRATCOM COE)

**For information:**

SWEDINT  
NATO School

**INTERNAL:**

COS JALLC  
LLAD Division Head  
LLMD Division Head  
BudFin Branch Head

ID:	
Date:	

**JALLC ADVISORY AND TRAINING TEAM (JATT)**  
**LESSONS LEARNED ENGAGEMENT REQUEST**  
**FORM**

(Highlighted parts will be filled in by JALLC)

<b>Requesting organization</b>	
<b>POC in the organization</b> <i>(rank, name, position, email, phone number)</i>	
<b>Engagement requirements</b> <i>(e.g. training for LL staff, advice on certain LL issues, NATO LL Capability assessment, Key Leader briefing, etc.)</i>	
<b>Proposed dates for the engagement</b> <i>(please provide preferred and alternate dates)</i>	
<b>Training audience profile</b> <i>(number of students, ranks, expertise in LL, LL role, etc.)</i>	
<b>Training facilities</b> <i>(room layout, equipment available for instructors/students, classification limit, access to NATO networks, etc.)</i>	
<b>Key Leaders</b> <i>(if a Key Leader briefing is required, please provide Key Leader details – rank(s), name(s), position(s))</i>	
<b>JATT Assessment</b>	
<b>JALLC Decision</b>	<ul style="list-style-type: none"> <li>• Accepted</li> <li>• Rejected</li> </ul>



### **NATO Lessons Learned Training Courses Available in 2025**

The Joint Analysis and Lessons Learned Centre (JALLC) provides a series of training courses both for internal and external participants. Courses range in focus and include basic training in NATO Lessons Learned (LL) for NATO Lessons Learned Staff Officers (LLSO) and Points of Contact (POC), to training on managing the NATO Lessons Learned Portal (NLLP). A list of the training opportunities available in 2025 are listed below. More information on these courses, including how to apply, can be found on the JALLC website (<https://www.jallc.nato.int/activities/training>), or by contacting the JALLC Advisory and Training Team (JATT) at [natollsoc@jallc.nato.int](mailto:natollsoc@jallc.nato.int).

#### **NATO LL Online Course (NU)**

This online course aims to provide LL staff in any NATO or national entity with the basic LL knowledge necessary to fulfil their LL duties. It is a prerequisite to attend the NATO LL Staff Officers Course (LLSOC). The course is available on the Joint Advanced Distribution Learning (JADL) platform (<https://jadl.act.nato.int>) at Courses - NATO Courses - Allied Command Transformation - JALLC, ID: ADL 138. This course can be conducted at any time.

#### **NATO Lessons Learned Staff Officer Course (NU)**

The JALLC delivers the LLSOC, a week-long training course held at the Swedish Armed Forces Training Centre (SWEDINT) near Stockholm. The course aims to prepare LLSOs to manage and execute the NATO LL Process and support the implementation of the NATO LL Capability within their HQ. The course is available to LL staff in NATO and national (NATO and Partner nations) entities, and is limited to 40 students.

##### LLSOC dates in 2025:

- 17-21 March (LLSOC 01-2025)
- 26-30 May (LLSOC 02-2025)
- 22-26 September (LLSOC 03-2025)

#### **NATO Lessons Learned Management Course (NS)**

The JALLC also delivers the week-long NATO LL Management Course (LLMC) at NATO School Oberammergau (NSO) in Germany. This course aims to prepare LL staff for their duties in the planning, administration, and execution of LL functions and services within NATO. NATO SECRET clearance is required to participate. The course is limited to 30 students, so early booking is recommended.

##### LLMC dates in 2025:

- 27-31 October

All administration issues are handled by NSO. NSO enrolment instructions can be found on the NSO website (<http://www.natoschool.nato.int>). All Joining Reports should be sent to [STAR@natoschool.nato.int](mailto:STAR@natoschool.nato.int).

#### **Local NATO Lessons Learned Portal Manager Course (NS)**

This three-day course, held at the NATO Communications and Information Academy in Oeiras, Portugal, is tailored for Local NLLP Managers and aims to provide in-depth knowledge on using the NLLP to conduct the NATO LL Process. The course involves hands-on training using the unclassified version of the NLLP. The course dates for 2025 are yet to be confirmed.